

**THE GREATER MONCTON QUILT GUILD  
CONSTITUTION  
Revised May 2010**

**Article I NAME**

This organization shall be called The Greater Moncton Quilt Guild, hereinafter referred to as GMQG.

**Article II AIMS AND OBJECTIVES**

1. To provide a forum for quilters to meet and exchange ideas.
2. To organize workshops and seminars on quilting.
3. To upgrade and maintain the standard of quilting in the area.

**ARTICLE III MEMBERSHIP**

Anyone may become a member in good standing by paying the membership fee set at each annual meeting. An individual may attend one meeting without becoming a member.

**ARTICLE IV OFFICERS**

The officers of the GMQG will be:

President	Maximum 1 yr. term
Vice President	Maximum 1 yr. term with the intention that the VP will move into the president's position the following year.
Recording Secretary	Maximum 2 yr. term
Treasurer	Maximum 2 yr. term
Registrar	Maximum 2 yr. term
Program Coordinator	Maximum 1 yr. term
Assistant Program Coord	Maximum 1 yr. term

The officers shall be members in good standing in the GMQG.

**Powers and Duties of Officers:**

President	Shall preside over all general and executive meetings as well as the annual general meeting.
Vice President	Shall in the absence of the president, perform duties as required; shall also be responsible for coordinating all GMQG workshops, seminars, and retreats.
Recording Secretary	Shall keep accurate minutes of all general meetings and the AGM; shall in conjunction with the president provide the executive with agendas for all meetings and shall read any correspondence.
Treasurer	Shall be responsible for recording all disbursements by cheque; shall report monthly to the membership on the financial status of the GMQG, and shall prepare an annual financial statement.
Registrar	Shall be responsible for accepting membership dues and releasing to the treasurer for deposit in the bank; shall inform all new members of the general proceedings of the GMQG.
Program Co-ord	Shall plan and arrange for programs to be presented at all meetings.

**ARTICLE V Elections**

Election of officers shall be conducted at each annual meeting.

1. Term of office shall be a maximum of 2 years, with the exception of President and Vice President being a maximum of 1 year each.
2. If an officer cannot complete the term of office or is in flagrant neglect of the duties, the officers shall appoint a member to carry out the remaining term of office.
3. The nominating committee shall consist of three (3) members in good standing and include a past president, a member of the executive and a member at large.

**ARTICLE VI Meetings and Quorum**

1. The officers shall call at least four (4) general meetings and one (1) annual meeting each year. As well, the president may call as many executive committee meetings as required to carry out the GMQG business, programs and projects.
2. The annual meeting shall be held in May of each year:
  - a) An agenda shall be handed out one month prior to the annual meeting.
  - b) Each officer shall present a report in writing to the annual meeting.
3. In the absence of the president, the Vice President or another officer shall conduct the meeting.
4. A quorum must be present for any general meeting for business to proceed.
5. A quorum shall be ten (10) persons or ten percent of the membership, whichever is greater.
6. All business meetings shall be conducted according to Robert's Rules of Order.

**ARTICLE VII Finances**

1. The GMQG is a non profit organization.
2. The financial records of the GMQG shall be inspected by a member appointed by the GMQG, none of whom is an elected officer. The inspection of records shall take place prior to each annual meeting and anytime there is a change of Treasurer.
3. The signing officers should be the President and the Treasurer or Vice President.

**ARTICLE VIII Amendments**

The constitution may be amended only at the AGM.

1. Proposed amendments must be submitted in writing to the Secretary at least one month prior to the AGM.
2. Proposed amendments shall be made available in writing to all members at the beginning of the meeting.
3. Voting shall be by voice unless there is a challenge to the President's ruling, in which case, there must be a show of hands or a secret ballot.
4. In order to be implemented, amendments must have the support of two-thirds of the members in attendance at the AGM.

**ARTICLE IX Quilt Show**

The GMQG supports a committee of member volunteers responsible for executing future quilt shows to exhibit the quilt art of its members.

Funds raised as a result of the quilt show activities will be kept separate from the general revenue of the GMQG and dispersed as follows:

All monies in excess of all quilt show expenses will be dispersed within sixty (60) days conclusion of the show by the current quilt show committee.

1. Up to \$1000. be set aside in the Share Account as seed money for future quilt shows.
2. Eighty percent (80%) of any residual money in excess of the \$1000. seed money will be used to support affiliated quilting groups providing charitable projects. An affiliated quilting group is a group that meets regularly and submits an annual report at the AGM of the GMQG.
3. Twenty (20%) of any residual money in excess of the \$1000. seed money will be donated to the library for the express purpose of purchasing quilting books.