

## GMQG House Rules/Guidelines

1. As fellow Quilters, we all share a positive love and attitude for quilting. It is expected that all members will bring this positive attitude and respect for our fellow members to each meeting. Let's come to Guild for a good time and fellowship.
2. Membership dues of \$25 must be paid at the first meeting in September each year. Membership is from September 1 to August 31 of the following year. Anyone joining the Guild at the March meeting or after will pay dues in the amount of \$12.50.
3. Guests/visitors will be allowed to attend one meeting free. Dues must be paid at the next meeting they attend.
4. A monthly sign-in sheet will be placed at the door for all members and guests/visitors to sign in (fire regulations).
5. Draws for Block-of-the-Month, Group and Challenge Quilts, etc., as well as special draws are for paid members only. Guests/visitors will not be permitted to enter these draws.
6. Fines: There will be a 25-cent fine for any member not wearing a nametag. The fine for late library books is \$1.00 per book, per month, and \$25 for any lost library item.
7. Sales: A member in good standing will be permitted to sell goods at a regular meeting provided all the following criteria are met – i.e. a percentage of proceeds given to the Guild, if the sales fit in with the program of the evening, and permission granted by the Executive.
8. A member in good standing (membership dues paid up to date) who has been with the Guild for a minimum of two years and who will be leaving the area is entitled to receive a parting gift from the Guild to a maximum value of \$20.00.
9. The Guild will present a gift not exceeding \$50.00 to a President on completion of the term of office.
10. In the case of hospitalization, wedding, or birth of a child of a member, a gift to a value of \$15-\$20 will be given.
11. In the event of a death of a Guild member, flowers or a donation to an appropriate memorial will be given in the amount of \$50.00. In the event of a death of an immediate family member (spouse or child), flowers or a donation to an appropriate memorial will be given in the amount of \$15-\$20. For all other instances of bereavement, a card will be sent.
12. From time to time, the Guild may ask a member to volunteer to provide billeting at no cost for a guest lecturer or teacher.
13. A workshop must pay for itself: i.e. fees charged shall cover the teacher's charges, the hall rental, and other related expenses (photocopying, telephone, teacher's meals, etc.).

14. Workshop deposits will be refunded only in the event of a death, illness, or unforeseen circumstances. However, if a workshop/project has a profit, the member's request for a refund will be considered.
15. Guild members will be given first choice to participate in Guild sponsored workshops, projects, and retreats.
16. When it is appropriate to give a gift to a Guest or Speaker, the cost will be paid with funds from the committee involved, i.e. Program Committee, Workshop Committee. If the committee has no funds, the Executive may be approached to provide monies from the Courtesy Funds.
17. A suggestion box will be made available at each meeting. Members are invited to share any ideas or suggestions. All submissions will be respectfully reviewed at the monthly Executive Meeting.
18. The Guild budget shall include \$250 minimum for the Program and \$250 minimum for the Library per year.
19. The Executive is empowered to spend up to \$100.00 which is not provided for in the Guild budget, on behalf of the membership. A motion shall be made and carried and the expenditure noted in the Executive Minutes and read at the next General Meeting. Any expenditure exceeding \$100.00 must be presented to the general membership for a vote.
20. A 50/50 draw will be held at each meeting. Proceeds to a maximum of \$400.00 will be kept in reserve for the Gathering of the Guilds, and the remainder may be used for Guild projects and workshops.
21. Activities such as Christmas Block, Quilt Challenges, Group Quilts, etc. may approach the Executive Committee for funding to a maximum of \$100.00.
22. Guild members are encouraged to volunteer to teach or share techniques for Guild workshops or Program.
23. Advertising: Local quilt/fabric shops may display paper advertisements at Guild meetings (picked up by Block-of-the-Month Committee). The rate for advertisements in the Guild Newsletter will be \$5.00/month.
24. Please refer to point #1 and share a SMILE.

House Rules/Guidelines Committee – Betty Currie, Pat Bourgeois, Cindy Murray

Revised by Executive of 2004-2005 (#8) – Diane Williams, Elizabeth Lewis, Susan Delaney, and Pat Bourgeois

Revised by Review Committee 2009 – Roxanne LeBlanc, Beth Sears, and Marie Bernard